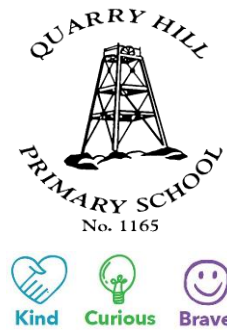


Quarry Hill Primary School
25-33 Peel Street
Bendigo, 3550
Tel.: 5443 3537
Email: quarry.hill.ps@edumail.vic.gov.au



15/05/2020

Dear Quarry Hill Community,

This email contains a lot of information about practices that our school will put in place to ensure a safe return to on-site learning for our **Prep/1/2 students on Tuesday May 26th**.

Please read it carefully and familiarise yourself with these processes.

The return to school will take place in **two stages**. This will give the Victorian Chief Health Officer and Government time to monitor and evaluate the effects that the staged return to school has on the increased movement of people and transmission within the community.

Stage 1: Prep, Grade One and Grade Two Return on Tuesday May 26th

Staggered start of day

The staggered start times have been done alphabetically to cater for families that have more than one child in the Prep/1/2 area.

- All families whose surname begins with the letters **A – I**: **9.00am** drop off.
- All families whose surname begins with the letters **J – Q**: **9.15am** drop off.
- All families whose surname begins with the letters **R – Z**: **9.30am** drop off.

The **two** entry points to the school for P/1/2 students will be from Peel Street. The Malcolm Street end (near the Grade 5/6 portable) and the main gate at the front of the school.

Students in those grades who would normally enter through other gates (Malcolm Street, Harkness Street, Amer Street) are asked to enter through Peel Street until further notice.

Parents are asked not to bring their child/children on site. You are requested to drop off and leave in order for the next group of students to arrive. Staff will be on duty to assist with this process.

Please note, the earliest drop off time is **9.00am**. Students are *not* to come onsite prior to that time (unless they are in Before School Care). We ask that you adhere to the nominated drop off times to allow for a smooth and safe transition into the school yard for all our students.

Drop off by parents for Before School Care will continue as usual. Camp Australia will bring children in P/1/2 up to the quadrangle at 9.00am.

If parents walk, or hop out of the car, they are asked to social distance from others around them.

School crossing supervision hours will be adjusted to comply with our changed school drop off and pick up times.

If you would like your child's temperature checked, we will have a laser thermometer available for this purpose.

Staggered end of day

- All families whose surname begins with the letters **A – I**: **3.00pm** pick up
- All families whose surname begins with the letters **J – Q**: **3.15pm** pick up
- All families whose surname begins with the letters **R – Z**: **3.30pm** pick up

Unless your child/children go to After School Care, we ask that you also adhere to the pickup times to allow a smooth transition out of the school yard at the end of the day. Children going to After School Care will move to the multipurpose space from 3.00pm as outlined above.

All students will be **dismissed from the undercover basketball area**. Once the teachers on duty have sighted you, they will allow your child to meet you at the fence line.

Exit points will be **Peel Street** (gate near the basketball court) and **Harkness Street** (up near the top astro-turf area).

Again, if parents walk, or hop out of the car, they are asked to social distance from others around them.

Ms Tzaros' class

Roof repairs etc. will not be completed prior to May 26th so Room 1 continues to be out of action. Ms Tzaros' Grade 1/2 children will work out of Room 7 in the quadrangle (currently the Chinese Room) for the duration of Term 2.

Drink bottles

All students must have their own drink bottles. Please have these clearly named. We have been advised that the bubble taps should not be used. Children are permitted to refill their drink bottles throughout the day as required.

Pencils

The school has purchased individual pencil cases for all of our P-2 students. Children will be given their own grey lead and coloured pencils. Teachers have already named the pencil cases and these will stay at school.

Playground

Play areas will be restricted between May 26th and June 9th. During the school day the red and yellow playground will not be used, nor the junior astro-turf area. Weather permitting, the Bushland will be available for teachers to take students to work and play in.

Hygiene

Hand sanitiser will be available in all classrooms, at the front desk and in the staffroom. Soap in the toilets and quadrangle will be checked each time the cleaners move through the school.

Supplementary cleaning of toilets, taps, door handles and communally used surfaces will be carried out during the school day. This will be undertaken by Shine Property Solutions Cleaning Services and is additional to our normal cleaning schedule.

Any member of staff or student who is unwell must not attend school onsite. Contact details of families (as well as emergency contacts) need to be up-to-date. Please contact the school on **54433537** if any of these details have changed. This is very important.

If any confirmed cases of COVID-19 are identified amongst the students or staff at school, the school will be locked-down for deep cleaning. It will not re-open until declared 'safe' by a person qualified to so declare.

Operations

If your child has an older sibling or siblings in years 3-6, we ask that you still support us by continuing to learn remotely from home. This is still the government's expectation. Having large number turn up at school will compromise what we are trying to do. Safety needs to be our main focus.

Please continue to phone the school if you have any questions instead of coming to the front office as your first port of call.

There will be no assembly or larger gatherings until further notice.

There will be no staff or parent gatherings until further notice.

There will be no sporting events until further notice.

There will be no camps this year and no excursions or incursions until further notice.

Physical distancing

Staff will continue with physical distancing practices. The school will be organised to help support this as much as possible.

Return of devices

If families have borrowed a laptop from the school, you are asked to return it please. If you still have an older child at home working remotely, then the device may be returned on Tuesday June 9th when they return to school.

Stage 2: Grade Three, Grade Four, Grade Five and Grade Six Return on Tuesday June 9th

All other grades will return to school from Tuesday June 9th. All students will be expected to attend school as normal.

Further information about this transition will be made closer to the date.

And finally.....

When children begin to return to school there will likely be a period when some struggle to settle back at school. Some will be over excited to see their friends and others may be distant. The social and emotional health of students will be given our highest priority and I ask that you alert us if your child needs some extra support.

Our Welfare Worker, Kerry Phillips, will be onsite on Tuesday, May 26th. Please phone the school on 54 433537 if you would like book a time to discuss anything with her.

Please talk up the exciting things that being back at school will bring e.g. meeting up with friends again, seeing their teachers, being able to see Ferdi - or even just having a new pencil case! All of the pre-work you do will make a big difference as to how your child will perceive returning to school.

It will be great to see everyone again! Thank you for the amazing work you have done this term.

Kind regards

Jo